

Chain of Custody

Client:

Invoice #

This Chain of Custody form is to record possession of a set collection of material and evidence. Please itemize and accurately list: all items in custody, length of possession, location of the material, and person(s) and/or business retaining custody. We ask that you record full description of all paper documents, hardware (such as external hard-drives), all media and media devices, and material custodian. Additional items please use page 2 of form.

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| 15. |

Total number of items (including items from page 2 of form) _____

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|-------------------------------|--------------------------------|
| Custody Released From: | Custody Released To: |
| | <u>Capitol Support Service</u> |
| Address: | Harrisburg / Lemoyne |
| | Lancaster |
| Individual's Name: | Individual's Name: |
| Signature: | Signature: |
| Release Date: | Received Date: |
| Material Return Date: | Material Return Date: |
| Signature: | Signature: |

*** Third Party Delivery / RECIPIENT PARTY Date Received:**

| | |
|-------------------|--------------------|
| Company: | Address: |
| Signature: | Print Name: |

Chain of Custody Form: Page 2

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| 16. |
| 17. |
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| Notes: |
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